

Welcome to Indian Geotechnical Society Bhopal Chapter

IGS Bhopal Chapter is the premier organization for geotechnical engineers in Madhya Pradesh central region of India and is dedicated to advancing knowledge and creating opportunities for the sharing of information by academicians and practitioners in a broad range of geotechnical disciplines with the view of contributing to the achievement of excellence in geotechnical engineering for the benefit of society. The Indian Geotechnical Society Bhopal chapter was established in 2002. It is affiliated to Indian Geotechnical Society (IGS) New Delhi. Members of this Chapter are a perfect blend of academicians, researchers, practicing engineers and students, who are very active in soil mechanics and foundation engineering and earthquake geotechnical engineering, geo environmental engineering, geosynthetic engineering, rock mechanics. IGS Bhopal Chapter will accomplish its aim by regular technical meetings, workshops, conferences, seminars and site visits to make a concerted effort to educate the Indian Public, particularly Madhya Pradesh State, about the significance and importance of Geotechnical Engineering and by arranging to render unbiased advice on problems of Geotechnical Engineering.

History

Indian Geotechnical Society Bhopal Chapter comes in existence in year 2002. Currently, the IGSBhopal Chapter is situated in the Department of Civil Engineering, Maulana Azad National Institute of Technology Bhopal. The society has long history of excellence in the field of Geotechnical Engineering nurtured by the outstanding commitment to the society and profession by several of its esteemed members. Prof. V. K. Tokhi Was the first President of IGS Bhopal and Dr. P.K. Jain was the first secretary of IGS Chapter.

MOA-Memorandum of Association

REGISTERED OFFICE

Department of Civil Engineering, MANIT Bhopal, 462003, INDIA

AIMS AND OBJECTIVES

The aims and objectives for which Indian Geotechnical Society Bhopal Chapter, earlier known

as Madhya Pradesh Geotechnical Centre is established are as under:

1. To promote co-operation among the Engineers and Scientists for the advancement and dissemination of knowledge in the field of Geotechnical Engineering and related disciplines.
2. The Chapter will accomplish its aim by making a concerted effort to educate the Indian Public particularly Madhya Pradesh State, about the significance and importance of Geotechnical Engineering and by arranging to render unbiased advice on problems of Geotechnical Engineering.
3. All the incomes, earnings, movable or immovable properties of the Chapter shall be solely utilized and applied towards the promotion of its aim and objectives only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever, to present or past members of the society or to any person claiming through any one or more of the present or past members. No member of the society shall have any personal claim on any movable or immovable properties of the Chapter or make any profits, whatsoever, by virtue of this membership.
4. To keep the parent body (Indian Geotechnical Society, New Delhi) informed of activities and problems of interest in Madhya Pradesh region.
5. Holding talks, seminars, field trips, etc. of interest to local members.
6. To act as host to or assist the parent body when it holds its meetings, symposia, etc. in Madhya Pradesh.

RULES AND REGULATIONS

1. NAME OF THE SOCIETY

The name of the Society shall be the “INDIAN GEOTECHNICAL SOCIETY BHOPAL CHAPTER” and shall, hereinafter, be referred to as ‘IGS Bhopal Chapter’.

2. MEMBERSHIP

2.1 The Membership of IGS Bhopal Chapter is open to individuals, connected with or interested in the area of Geotechnical Engineering and related fields and Institutes/Industries related to Geotechnical Engineering.

2.2 IGS Bhopal Chapter shall have membership categories as under:

- a) Life membership for individuals
- b) Student membership
- c) Institutional membership
- d) Application for membership

3. ENROLMENT FOR MEMBERSHIP

3.1. Individual Life Membership: The Individual life membership of IGS Bhopal Chapter is open to individuals engaged in activities consistent with the aim of the Chapter. The minimum qualifications for individual membership shall be one of the following:

- (i) Degree in Engineering or Equivalent.
- (ii) Diploma in Engineering with at least three years of certified experience in Geotechnical Engineering and/or other related fields.
- (iii) A Master’s degree in Science or equivalent with two years of experience in in Geotechnical Engineering and/or other related fields.

3.2. Student Membership: Student membership of IGS Bhopal Chapter is open to all undergraduate and graduate students of Madhya Pradesh with Civil Engineering/Geotechnical Engineering as their major subjects.

3.3. Institutional Membership: The Institutional membership is open to all Institutions connected with teaching, research and development work, design, consultancy and/or construction work in the fields consistent with the Aim of the IGS Bhopal Chapter.

3.4. Application for Membership: Application for Membership of IGS Bhopal Chapter shall be made to the Secretary of IGS Bhopal Chapter. These applications are normally approved by the Secretary and will be reported in the meeting of the executive committee of IGS Bhopal Chapter. In the event of any discrepancy, it may be placed in the Executive Committee.

4. MEMBERSHIP FEE

4.1. All life members of Indian Geotechnical Society, living in Madhya Pradesh region are enrolled free as members of IGS Bhopal Chapter.

4.2. For all other individuals, the fee shall be one-time payment of Rs.500/- or any amount by the general body, from time to time.

4.3. Students are enrolled free.

4.4. Institutional membership fee shall be one-time payment of Rs.10000/- or any amount fixed by the general body, from time to time.

5. RIGHTS & PRIVILEGES OF MEMBERSHIP

5.1. All members are entitled to participate in the meeting / symposia / conferences / seminars of IGS Bhopal Chapter and receive publications of the Chapter as decided by the Executive committee from time to time.

5.2. The members shall also be entitled to receive those priced publications of the Chapter that are approved by the Executive Committee at concessional rates.

6. MANAGEMENT

Executive Committee, its formulation and functions:

6.1 An Executive Committee shall look after the management of IGS Bhopal Chapter consisting of the following:

(i) Chairman of the Chapter (Chairman)

(ii) The immediate Past-Chairman (Member)

(iii) Secretary of the Chapter

(iv) Treasurer of the Chapter

(v) Members elected from the individual members totalling a maximum of eleven members.

(vi) Two elected members from the Institutional members.

(vi) Co-opted members – maximum 5 Nos. These co-opted members are nominated by the

Executive Committee and have no voting right.

7. ELECTION OF OFFICE BEARERS

7.1. Members of IGS Bhopal Chapter shall elect the Chairman, Vice Chairman, Secretary, Joint Secretary, Treasurer and the members of the Executive Committee from amongst themselves.

8. PROCEDURE FOR ELECTION OF CHAIRMAN AND MEMBERS OF EXECUTIVE COMMITTEE

8.1. The following procedure will be adopted for the election of Chairman, Vice Chairman, Secretary, Joint Secretary, Treasurer and other Members of the Executive Committee.

8.2. The Secretary of IGS Bhopal Chapter (Returning Officer) shall address all the individual members calling for nominations for election of Chairman, Secretary, Treasurer and members of Executive Committee and a notice period of 10 days shall be given for receipt of nominations.

8.3. Nominations received from the Members of IGS Bhopal Chapter shall be circulated to all the members for election of Chairman, Vice Chairman, Secretary, Joint Secretary, Treasurer and other Executive Committee members.

8.4. Voting will be done during the General Body Meeting and the results will be announced on the same day.

9. TERM OF EXECUTIVE COMMITTEE

The elected members of the Executive Committee will assume the office after the General Body Meeting.

The term of the Office of Executive Committee shall be for a period of two years, commencing from the day they assume the office.

10. QUORUM OF EXECUTIVE COMMITTEE

The quorum for the Executive Committee Meeting shall be 1/3rd of the members of the elected members. In case there is no quorum the meeting shall be adjourned and re-convened within half an hour. No quorum then shall be necessary for such reconvened Executive Committee Meeting.

11. FILLING OF CASUAL VACANCY

Any casual vacancy, arising in the Executive Committee, shall be filled by nomination by the Executive Committee members and such nominated members, will hold office till the next General Body Meeting.

If any Executive Committee Member is continuously absent for more than three meetings without written intimation then he automatically ceases to be a member of Executive Committee.

12. POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE

The Executive Committee shall have all the powers in the direction, management promotion of aims and objectives of IGS Bhopal Chapter. All matters, which are of basic nature, shall be decided by the General Body.

13. FUNCTIONS OF OFFICE BEARERS

13.1. Chairman – Functions and Appointment

- (a) In the event of the resignation or death of the Chairman, a new Chairman shall be nominated by the Executive Committee for the remaining term of the office.
- (b) If the Chairman is unable to attend a particular Executive Committee meeting, the Executive Committee members present may elect from among themselves, by a simple majority, the member who should preside over the meeting.
- (c) The prime duty of the Chairman shall be to foster the aims and objectives of IGS Bhopal Chapter in the region. The Chairman shall preside over the Executive Committee meetings and the General Body Meetings. He/she may, in consultation with the Secretary, take decisions involving matters, which are of immediate nature consistent with the aims of the Chapter and report at the next Executive Committee Meeting.

13.2. Secretary – Functions

- (a) The Secretary of IGS Bhopal Chapter shall be responsible, under the general direction of the Chairman, to expand the frontiers of activities of the Chapter. The Secretary shall have the powers to sanction expenditure up to Rs.1000/- on-behalf of -----

--within the framework of the approved budget. The Secretary shall also be responsible for publications of news bulletin and other publications.

- (b) The Secretary shall prepare and issue agenda and minutes of the Executive Committee and the Annual General Body Meetings, correspond with members correspond with the Indian Geotechnical Society, New Delhi.
- (c) The secretary shall convene meetings of the Chapter.
- (d) The secretary shall organize the activities of the Chapter.

13.3 Treasurer – Functions

- (a) The treasurer shall maintain receipts and payments account.
- (b) He/she shall operate the funds of the Chapter.
- (c) He/she shall take steps to raise funds for the Chapter in a manner decided by the Executive Committee.
- (d) He/she shall, on behalf of the Chapter, receive gifts and donations from the parent body or any other organization.

14. GENERAL BODY

14.1. Definition:

- (a) The General Body shall consist of all members who have not specifically been disqualified by the Executive Committee.

14.2. Powers of General Body

- (a) Supreme Authority of IGS Bhopal Chapter shall be vested in the General Body.
- (b) The General Body shall have, among other things, the powers to elect members of the Executive Committee.

14.3 Meeting of the General Body

- (a) The Executive committee shall arrange General Body meetings periodically, at least once during the term and minimum of notice given shall be clear 21 days for the purpose.
- (b) The quorum for General Body Meeting shall be two times of the total Executive Committee members.
- (c) In case of lack of quorum, the General Body shall be adjourned and reconvened after one hour when quorum shall not be necessary.

15. AMENDMENT TO THE CONSTITUTION

Amendment to the constitution, if any has to be approved by two third of the members present in the General Body. The draft amendment has to be sent to the members one month in advance.

15.A. SUB-COMMITTEES

The Executive Committee may appoint from time to time among its members such sub-committees as they deem necessary or expedient with powers to co-opt both members and non-members and may delegate such of the powers and duties of the Executive Committee as the Executive Committee may determine. Such sub-committees shall not have any power to transact business other than that expressly authorized by the Executive Committee. Such a sub-committee shall have a convener. The Chairman and Secretary as designated by the Executive Committee shall be ex-officio members of such sub-committees.

16. SOURCES OF INCOME & UTILISATION OF FUNDS

16.1. IGS Bhopal Chapter shall raise funds for pursuing its aims and objectives through:

- (a) Subscription from the members
- (b) Conducting seminars and conferences
- (c) Grants-in-aid from Government and other institution members
- (d) Advertisements
- (e) Any other source approved by the Executive Committee
- (f) Sale of publications

16.2. IGS Bhopal Chapter shall maintain a deposit account in any scheduled bank into which, subscriptions etc. collected shall be deposited. The said account shall be operated upon jointly by such persons as may be authorized by the Governing Body from time to time.

17. INVESTMENTS

17.1. The Executive Committee is empowered to invest any of the funds of IGS Bhopal Chapter in Government securities or fixed deposits with any scheduled bank.

17.2. Withdrawals from the invested funds shall be made only with the approval of the Executive Committee to the extent of 25% per year of the funds so invested except

where these are specifically required for the purpose of procuring fixed assets. This limit shall not apply if the funds are required for the purpose of investment in fixed assets.

17.3. Withdrawals of money may also be made with the approval of Executive Committee to utilize as seed money to conduct seminar. The amount may be paid to the convener on written request.

18. ACCOUNTS AND AUDIT

18.1. IGS Bhopal Chapter shall cause to maintain such books of accounts and other books in relation to its accounts in such form and in such manner as may in consultation with Auditors of the Chapter may prescribe.

18.2. The budget for each year shall be prepared by the Secretary in consultation with the Chairman and placed before the Executive Committee for its consideration and approval. Expenditure on any item not specified in the budget may be incurred by the Secretary subject to ratification by Executive Committee at its next meeting.

18.3. Financial year of the Chapter shall start from 1st of April each year and end on 31st March each year.

18.4. The accounts of the Chapter shall be audited by a Chartered Accountant every year and presented to the Executive Committee and General Body Meeting. Chartered Accountant shall be appointed by the Executive Committee and fee for the Auditor will be approved by the Executive Committee.

19. PUBLICATIONS

19.1. IGS Bhopal Chapter will issue Annual Report, which shall include the audited statement of accounts of the previous year, and the Secretary's report.

19.2. IGS Bhopal Chapter may publish a periodical Newsletter for disseminating the news from India and abroad to the members. The Executive Committee will nominate the editor for the newsletter.

20. COLLABORATION WITH THE NATIONAL SOCIETY

20.1. IGS Bhopal Chapter will arrange for adequate representation from the chapter at the meetings of the National Society. AC-2-tier return fare will be borne by the chapter subject to a maximum of Rs.5,000/-.

20.2. The Executive Committee may nominate Chairman, Secretary or any member of Executive Committee to represent the local chapter.

20.3. On return, the member nominated by the committee shall submit a comprehensive report on the activities and important decisions taken at the IGS Bhopal Chapter, which will be, on approval of the committee published in the newsletter.

21. RIGHTS OF THE EXECUTIVE COMMITTEE

The executive committee is vested with the power of amending or modifying any rules or bylaws depending on the need. The amendments will be reported to the General Body.

Office Bearers

Dr. V. K. Tokhi, President

Dr. P. K. Jain, Secretary