

5.4.1 Alumni Association : NIISTA ALUMNI WELFARE SOCIETY

NRI INSTITUTE OF INFORMATION SCIENCE AND TECHNOLOGY ALUMNI WELFARE SOCIETY, BHOPAL
NIISTA WELFARE SOCIETY

SL NO	NAME OF MEMBER	POST	CONTACT NO
1	Mrs JaiShree Singh	President	7554085500
2	Dr Rajeev Arya	Vice President	9425022745
3	Mr. Rajeev Thakur	Secretary	9893987899
4	Mr. Nand Kumar Mehra	Treasurer	9893090544
5	Mr. Akash Mishra	Joint Secretary	9970016319
6	Miss Sumna Singh	Member	7554085500
7	Mr. Digvijay Singh Chouhan	Member	9893716506
8	Mr. Narayan Prasad Keer	Member	9907266055
9	Amit Singh	Member	9827740442



मध्य प्रदेश शासन



सोसायटी के रजिस्ट्रीकरण का प्रमाण पत्र

क्रमांक 01/01/01/38740/22

यह प्रमाणित किया जाता है कि NIISTA Alumni Welfare Society, सोसायटी जो 1, Sajjan Singh Nagar, Opposite Patel Nagar, Raisen Road, Bhopal Madhya Pradesh- 462022, नरहरील इजूर जिला भोपाल में स्थित है, मध्यप्रदेश सोसायटी रजिस्ट्रीकरण अधिनियम, 1973 (सन् 1973 का क्रमांक 44) की धारा के अधीन तारीख 13 मई 2022 को रजिस्ट्रीकृत की गई है।

दिनांक 13 मई 2022

सोसायटियों के रजिस्ट्रार



Signature Not Verified
Signed by: Assistant Registrar
on 5/13/2022 8:55:29 AM



NIIST INSTITUTE OF INFORMATION SCIENCE & TECHNOLOGY

(Run by Taramathi Education Society)

(Approved by AICTE, New Delhi, Govt. Of M.P., Affiliated to RGPV, Bhopal)

1, Sajjan Singh Nagar, Opp. Patel Nagar, Raisen Road, Bhopal (M.P.)

Tel. No. 0755-4085500, 2529890 Fax: (0755) 2529059

Date: 3/1/2022

NIIST ALUMNI WELFARE SOCIETY, BHOPAL

(NIISTA WELFARE SOCIETY)

Alumni Committee

Sl. No	NAME OF MEMBER	POST	CONTACT NO
1.	MRS JAISHREE SINGH	PRESIDENT	07554085500
2	DR RAJEEV ARYA	VICE PRESIDENT	9475022745
3	MR RAJEEV KUMAR THAKUR	SECRETARY	9893987899
4	MR NAND KUMAR MEHRA	TREASURER	9893090544
5	MR AKASH MISHRA	JOINT SECRETARY	9970016319
6	MISS SUMNA SINGH	MEMBER	07554085500
7	MR DIGVIJAY SINGH CHOUHAN	MEMBER	9893716506
8	MR. NARAYAN PRASAD KEER	MEMBER	9907266055
9	MR. AMIT SINGH	MEMBER	9827740442



SECRETARY



Memorandum of Association

1. Name of Society:

NIISTA WELFARE SOCIETY- NRI Institute of Science & Technology Alumni Welfare SOCIETY, Bhopal.

2. Address :

1, Sajjan Singh Nagar, Opposite Patel Nagar, Raisen Road ,Bhopal

3. Objectives :

- a. To increase interaction or help to increase interaction between the Institute, past students of this institute and present students undergoing education in this institute .
- b. To render consultations or provide services to industries associated with past students in the field of technical knowhow, standardization, testing facilities and in such other fields related to engineering.
- c. To enhance modernize upgrade the existing facilities at the institute with the help of past students.
- d. To make available the industrial training, placement and other facilities to the present students with the help past students in various industries
- e. To publish and circulate books, papers, periodicals and circulars either through print or electronic media for the promotion or stimulation of engineering research at the institute
- f. To grant scholarships to deserving students and to arrange to provide loans and other monetary and non monetary assistance to deserving students of the Institute for higher education.
- i. To undertake, conduct, carry on, and help to carry on scientific /academic study and research in engineering.
- j. Organic or assist to organize lectures, seminars, refresher courses, conferences, get together etc.
- k. To encourage educational cultural fund raising sports and such other activities as Governing body may deem fit in furtherance of the objects.



4. NIISTAA - NRI Institute of Science & Technology ALUMNI WELFARE SOCIETY, Bhopal in whom the management of the affairs of the society shall be entrusted to duly constituted managing committee as provided in the rules and regulations.

We the undersigned members of the Managing committee of the society, NRI Institute of Science & Technology, BHOPAL, desire to form and to register our society under the Societies Registration Act, 1860 and with that intention we have established the said society on _____ Date of formation _____ and subscribed the signed the Memorandum of Association.

1. **Definition of the words used in the rules and regulations**

Society - Society means NIISTA WELFARE SOCIETY - NRI Institute of Science & Technology ALUMNI WELFARE SOCIETY, BHOPAL.

b. Objectives: Objectives means the objectives of the society specified in the memorandum of Association in item 3.

c. Executive council - The executive council means a council whose name has been specified in the memorandum of Association and whose members shall be appointed after every two years.

d. Member of association. - Member of the association means an individual who becomes a member of the association as per various rules and regulations with due approval from the executive council.

e. Executive committee meeting: - Executive committee meeting means the meeting of all the members of the executive council of the society.

f. Institute - Institute means NRI Institute of Science & Technology, Bhopal

g. Annual General Meeting: The annual general meeting of all the members of the society shall be held once in a year.

h. Rules and regulation: - Rules and regulation of the association means the rules adopted at the first meeting of the Association and those which are changed time to time.

2. **Area of operation:-**

The Areas of the operation of the said society is limited to India.



4. Accounting Year:

The accounting year shall commence on 1st April and end on 31 March

5. Eligibility for the membership and registration procedure

- a. Those students who have passed out from the institute.
- b. Past and present of the institute

Persons desirous of becoming members and the society shall sign the application form prescribed for the purpose and pay the amount prescribed for the category of membership specified in rule 5 and submits the same to the president of the society. The said form shall be placed before the executive council whose decision on admission of membership shall be final

6. Types and registration

5. Types of members

a. Life members: the Person who is ex-student of the statute and has faith in the aims and objectives of the society may be admitted as life member of the society through onetime payment of Rs. 500.-

b. Honorary Members:

- i. All Founder Members of the association shall be honorary members.
- ii. Any person can become Honorary Member of the society by the approval of executive council

c. Cessation & removal of membership: The executive council has right to discontinue the membership following grounds:

- i. On his/her death.
- ii. On her his resignation in writing.
- iii. On being mentally disable or incapacitated to either into contractual obligations.
- iv. On his/her failure to pay annual subscription within the due period.
- v. Any person whose activities are considered to be contradictory to the interest of the society.
- vi. If he/she found guilty of any criminal matter or fraud.



7. **General body & its functions:** The meeting of all the members shall be held yearly and within 3 months from the commencement of financial year. Functions of the general body meeting.

- a. To study and approve the work done by Executive council.
- b. To authorize certain rights to executive council for ease of work.
- c. To approve audit report and accept balance sheet for next financial year.
- d. To plan and apart work for next year.
- e. To modify or change the rules and regulations of association.
- f. To accept any work which will benefit the association and give rights in that respect of the executive council.

8. **Notice of General Body & Quorum:**

a. A notice of general body meeting should be issued at least 21 days in advance to all the members. Date, place of meeting and agenda should be mentioned in the notice.

b. The notice of the general body shall be given by post or email. Minimum 20 members are necessary to form the quorum. If the quorum is not fulfilled meeting will be adjourned for not an hour, then meeting will be conducted.

9. **Special general body meeting** In addition to Annual general body meeting If necessary, executive council can call special general body meeting for any special and urgent purpose. Notice and quorum shall be as per Annual general body meeting rules.

10. **Executive council and its composition:** The executive council consists of 25 members. Out of 25 members 20 members will be elected as per rule no.15 and 5 members will be co-opted as honorary members from other fields. The head of the Institute (Director/Principal) will be president of the society by default. The vice president, Secretary, Joint secretary, Treasurer, Joint Treasurer, Editor, Joint Editor will be appointed from executive council.

11. **Period of executive council & methods of election** The terms of the executive council shall be of two years. Applications shall be invited from the members who are interested to be elected for executive council the election procedure shall be as over the rule 15.



Function & rights of the office bearer of Executive council President Principle of the society will be president of the society by default.

Rights of the President:

- a. He will be the final authority and vice President, secretary, Treasurer, editor etc, office-bearers will conduct the work of society as per his suggestions
- b. To convene and preside over the annual and the special general body meeting, as well as executive council meetings.
- c. The president has a right to cast extra vote if equal votes are secured in any voting.
- d. To manage and control all the transactions of the society
- e. To sign all the documents of the society

Vice President:

Two persons shall be selected as Vice President; Vice president shall look after all the activities of the society in absence of president. Vice president will be help President in various activities.

Secretary:

- a. Look after all the affairs of the society under the direction of the President and executive council.
- b. To keep the continue record of the society.
- c. To do all the work as per the decision of executive council and President & as specified in the Memoranda of Association
- d. To do all correspondence on behalf of the society.
- e. To convene the executive council and the General body meeting of the society in consultation with the present and to record the minutes of such meeting.
- f. To sign all documents of the society and the routine transactions.

Joint Secretary

Joint Secretary will help Secretary in his work and took after the activities in his absence

Treasurer

- a. To look after the affairs of the financial activities the society
- b. To prepare budget and accounts with the help of the secretary under the direction of president
- c. To keep account books & passbooks of the society and all other documents



Joint Treasurer

Joint Treasurer will help treasurer in his work and look after the activities in his absence.

Editor

To print and publish audit reports, pamphlets, brochures of the society.

Joint Editor

Joint editor will help editor in his work and look after the activities in his absence.

Member

To participate in the various activities of the society, suggest various events/activities issues for the benefit of the society.

13. Meetings of Managing committee

The Executive council shall meet at least once in four months for transacting business of the society. Such meeting shall be called as 'Ordinary Meeting'. In addition to this the president can call special Executive Council meeting for any special and urgent purpose. If found necessary or if the request is made by 15 members in writing.

14. Notice & Quorum of Executive Council meeting:

For ordinary meeting of executive council 14 days notice shall be issued to all the members of executive council with the permission of president by hand delivery or by post. The notice shall specify the date and place for such meeting and shall state the business to be transacted thereon. Presence of at least 12 executive Council members shall form the quorum for the executive council. In absence of the quorum meeting can be adjourned half an hour. After half an hour the meeting will be conducted for which quorum is not necessary to transact the business. The president can call special meeting by giving 2 days notice to transact business of urgent nature.

15. Rules for election of Executive council :

The terms of the executive council shall be for two years. One month notice shall be sent to all the members regarding election. Application forms in prescribed format invited from those who are willing to become members of executive council. For the election there shall be one person for recommendation and one person for second action. The election shall be held by ballot paper. The ballot paper shall be sent to all members through post or email. Members shall select executive Council members through preferential voting procedure.



16. Filling up vacancies in Managing committee If any vacancy, except President arises due to death, removal, resignation or otherwise then the same shall be filled up by majority of remaining Members of the executive council for the remaining period and such change shall be submitted before concerned govt. official, Bhopal.

17. Rights & duties of the Executive Council

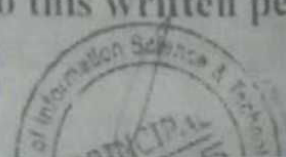
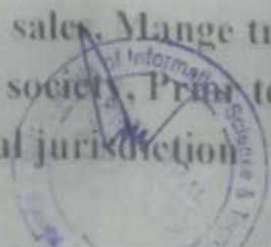
- a. To consider applications for admissions of membership as per rules of the society
- b. To accept or to reject donations, subscriptions financial and of any property on any terms and conditions agreed by it.
- c. To arrange for proper maintenance of accounts & preparation of balance sheets statements etc. and submission of progress report and other obligatory returns to concerned authorities.
- d. To fill uniform vacancies of trustee office bearer.
- e. To do all such other acts and things that is necessary for smooth condition of the business society.
- f. To administer and manage the society & its properties.
- g. Executive council has right to appoint subcommittee for any work.
- h. The list of members of executive council shall be submitted to Assistant Registrar of societies, Bhopal as per laws to sanction fees, of the auditor and per audit report before the executive council.

18. Funds and income of society and disposition of society. Funds for the society can be raised through, subscription, donations loans with or without interest funds for the society can be raised through grants from Govt., Semi Govt. and any other method approved by the executive Council The society may create funds for specific purpose. The society may create funds for specific purpose.

19. Provisions for expenses of the society All expenses will be carried out with prior approval of President and Executive council.

20. Provisions for loans and deposits For further of all or any of the subjects, the society shall have with the prior permission of the concern Govt. authorities and prior to this must inform Registrar, Firms and Societies.

21. Provision for purchasing immovable property and deposition of property Executive council has rights to accept, purchase any Movable or immovable property subject to Released regulations executive council has rights to maintain sales, Manage, Transfer lease or layout or other dispose off to maintain sales, Mange transfer, lease or payout or otherwise dispose off any property of the society, Prior to this written permission of concerned Govt. Authorities of the Bhopal jurisdiction



Blank accounts The society may open blank account in any nationalized, scheduled or approved co-operative bank or post office. The Bank account shall be operated with sign of either president and secretary or President and Treasurer partner.

List of members

The list of members shall be kept as per provisions for M.P. SOCIETY REGISTRİKARAN ADHINIYAM, 1973. Every year list of Executive council shall be sent to Registrar from society, Bhopal, M.P.

4. Change in Rules & Regulations

Amendment, alternations in the rules of the society or the enhancement of new rules shall be made except at the meeting of the general body covered for the purpose and passed with majority. If any change is to be made such change shall be intimated to every member. Change in name & objects of society. Change in name and objects of the society shall be effected as per the provisions of M.P. SOCIETY REGISTRİKARAN ADHINIYAM, 1973.

5. Dissolution:

For any reason whatsoever if the activities of the society come to a stand still or are to be wound up then action will be taken as per the provisions of M.P. SOCIETY REGISTRİKARAN ADHINIYAM, 1973.



The Director, NIIST

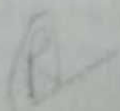
Subject : Letter regarding requirements for registration of Alumni Committee of NIIST.

Dear sir,

With due respect I would like to state that as per discussion we have to register a Alumni Committee for the proper functioning of Alumni activities and placements. Well, I had already made MOA of the society, now the following things are needed to get register the same.

- 1) Name of the following members(11 or 21) of the society
President, Vice President, Sectary, Joint Sectary, Treasurer, Joint Treasurer, Editor, Joint Editor and Other members with their Father's name, Address proof, Photo proof, Photograph and signature on blank paper.
- 2) Amount 5100/- (5000/- for registration charges and 100 portal charges) for general society registration.

Kindly arrange the above things so that we can proceed for the Alumni Association Society registration.



DEEPA KUMAR THAKUR





Registrar, Firms and Societies
Government of Madhya Pradesh

Form No. 1 (Part A) - 2019

Form No. 1 (Part A) - 2019

Form No. 1 (Part A) - 2019

Form No. 1 (Part A) - 2019

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Form No. 1 (Part A) - 2019

Form No. 1 (Part A) - 2019



Form No. 1 (Part A) - 2019



TIN (Yes/No) / Registration No. [Blank] / Beneficiary
 Depositor Name [Blank]
 Address [Blank]
 District selected for payment [Blank]
 Unique Registration Number (URN) [Blank]
 Department and Office Name [Blank]
 Challan Payment Number [Blank]

CRN [Blank] / Assessment Concerning Period [Blank] / Head of Account [Blank]
 [Blank] / [Blank] / [Blank]

Total Amount (in Rupees) [Blank]
 Total Amount (in words) [Blank]
 Name and Code of the Bank [Blank]
 Bank Reference Number [Blank]

Scroll No. [Blank]
 Scroll Date [Blank]
 Date of Transaction / Time of Transaction (HH:MM) [Blank]
 Transaction Status [Blank]

Purpose Details

Challan Identification Number (CIN) [Blank]
 [Blank]

