



Note: Individual has to submit this appraisal in softcopy to appraiser.

Personal Details	
Name: ARUN PATEL	
Mobile No.: 9098794386	e-mail address: arunpatel83@gmail.com
Current Address: H.NO-29 ,INDUS UMANG SOCIETY AYODHYA BYPASS ROAD BHOPAL	
Residence Phone No.07576224636	
Professional Details (Qualification: [30] Service length: [60])	
Org./Division/Deptt.: NRI/NIIST/ME	
Position: A.P	Date of joining: 10 FEB 2008
Year or period covered at NRI:- 5 YRS	Time in present position:- LAST YEAR
Total length of service: 7 YRS	Qualification: B.E, M.TECH THESSIS AWIATED
Additional Qualification: MAINFRAME CERTIFIED,SAP(ABAP) KNOWLEDGE	Research/Ph.D./M.Tech: THESSIS AWIATED
Career Advancement in last academic year: THESSIS WILL BE COMPLETED SOON	
Membership of professional bodies/ Board of studies/Reviewer of International/National Journals:	
NA	

A1. State your understanding of your main duties and responsibilities.

FIRST DUTY IS TO MAINTAIN DISCIPLINE IN COLLEGE, TO DELIVER THE LECTURE ON TIME AND SINCERELY WORK ON T.G SYSTEM, AND TO WORK FOR THE GROWTH OF COLLEGE WITH FULL STRENGTH.

A2. Teaching Performance [70]

INPUT (CCF & LAB Preparation & Conduction)

OUTPUT

[illegible]

A3. Productivity (Academic & Non-academic) [100]	
No. of technical paper(s) presented: 1	No. of paper(s) published in reputed journals: 1
No. of Seminar(s) attended: 5	No. of workshop(s) attended:3
No. of industrial visits organized: 5	No. of expert lecture(s) attended: 2
No. of project(s) guided:2	No. of thesis guided:NA
Description of any outstanding project:NA	Description of any outstanding thesis:NA
Expert lectures given inside or outside (give detail, if any): NA	
Grant received (give detail, if any): NA	
Patents/Copyrights applied (give detail, if any): NA	
Technology transfer (give detail, if any): NA	
Consultancy given (give detail, if any): NA	
Faculty skill development (give detail, if any): NA	
No. of new experiments designed: 5	No. of new projects suggested: NA
Beyond the syllabus lectures taken: 4	No. of leave taken: 8
No. of counseling duties performed: 25	Output of counseling duties done: 7 ADMISSIONS IN NRI GROUP
Software/Equipment/Machine/Utility project developed:NA	
TG Work (Attendance & Fee):DONE	
Your contribution from the last appraisal in the growth of department: BME LAB SETUP REQUIREMENT,AUTOMOBILE LAB EQUIPMENT LIST PREPARED FOR SET UP AND QUOTATION FOR IT BROUGHT FROM MARKET .	
Students' Feedback: GOOD	

A4. Individual Goals for next year			
	Goal	Deadline	HOD's Signature
Short term	1.TO COMPLETE M.TECH THESSIS		
	2. TO DEVELOP NEW METHODS OF TEACHING FOR MORE EFFECTIVENESS		
	3.		
Long	1.TO ENROLL.FOR P.H.D INCOMING YEAR		

term	2. TO CRACK GATE EXAM		
	3.TO CRACK GOVN EXAM		

A5. Discussion Points

1. Has the past year been good/bad/satisfactory or otherwise for you, and why?

GOOD BECAUSE I HAVE GOOD RESULT IN SUBJECT (RAC)

2. What do you consider to be your important achievements of the past year?

WORKING ON MY THESSIS WITH FULL STRENGTH,AS WELL AS WORKING EFFECTIVELY IN COUNSELLING

3. Please suggest ideas to change the working of department/Institute.

ALL SHOULD WORK UNITLY FOR DEPARTMENT AND GIVE SPACE TO NEW COMERS TO TO GROW EFFECTIVELY AND HELP THEM IN ANY KIND OF WORK.

4. What elements of your job do you find most difficult?

TO PASS THE STUDENTS WHO NEVER COME TO COLLEGE.

5. What elements of your job interest you the most, and least?

TEACHING AND INTERACTING WITH STUDENTS.

6. What action could be taken to improve your performance in your current position by you, and your boss?BY TAKING EVERY OPPURTUNITIES AS A CHALLENGE AND MY BOSS SHOULD SHOW SOME CONFIDENCE IN ME TO PERFORM DIFFERENT TYPES OF WORD.

7. What sort of training/experiences would benefit you in the next year? Not just job-skills - also your natural strengths and personal passions you'd like to develop - you and your work can benefit from these. TO ATTEND WORK SHOP OF DIFFERENT SUBJECT RELETED TO YOUR FIELD.

8. Your opinion about co-workers. THEY ARE VERY CO-OPERATIVE.

9. Feedback about department. NO:-1 DEPARTMENT IN NRI.

10. Give an assessment of students. ACCORDING TO ME MAXIUM ARE HINDI MEDIUM AND MORE STRESS IS REQUIRED FROM TEACHERS.

A6. List the objectives you set out to achieve in the past 12 months (or the period covered by this appraisal) with the measures or standards agreed - against each comment on achievement or otherwise, with reasons where appropriate. Score the performance against each objective (1-3 = poor, 4-6 = satisfactory, 7-9 = good, 10 = excellent):

objective	measure/standard	score	comment
COUNSELLING	SATISFACTORY	4-6	

Signed & date by appraisee :

and by appraiser:

Grade/recommendation/summary as applicable:

Distribution of copies/confidentiality/accessibility details:



NRI GROUP OF INSTITUTIONS, BHOPAL
(Run by Taramati Education Society)

PROFORMA FOR PERFORMANCE APPRAISAL OF TEACHING STAFF (Session 2012-13)

Note: Individual has to submit this appraisal in softcopy to appraiser.

Personal Details	
Name: ASHISH PARKHE.	
Mobile No.: 09893346367.	e-mail: ashish.parkhe@rediffmail.com
Current Address: D-8 Siddharth Enclave, Rajiv Nagar, Bhopal.	
Residence Phone No. 09893346367.	
Professional Details (Qualification: [30] Service length: [60])	
Org./Division/Deptt: Mechanical Department, NIIST, Bhopal.	
Position: Asst. Professor.	Date of joining: 09/02/2012.
Year or period covered at NRI: 01Yr 08 Months	Time in present position: A.P
Total length of service: 05 Yrs 2 Months.	Qualification: M-TECH(MD&R), B.E.
Additional Qualification: NIL.	Research/Ph.D./M.Tech: M.Tech.
Career Advancement in last academic year: Certification in ISTE Workshop On Engineering Thermodynamics conducted by IIT, Mumbai.	
Membership of professional bodies/ Board of studies/Reviewer of International/National Journals: Taken membership of IISER, EUSRM research journals.	

A1. State your understanding of your main duties and responsibilities.

Working in a professional and well reputed institute is an great opportunity to serve the institution with my skills, talent. Which enhance me to work as a team member for symbiotic growth of institution and self, also provides me the confidence to deliver improved quality lectures day-by-day which helps me to serve the creative and innovative ideas for students.

A2. Teaching Performance [70]									
INPUT (CCF & LAB Preparation & Conduction)									
OUTPUT									
Subject taught	No. of classes	Syllabus completion status	Total no. of students	No. of students				Pass %	Self assessment on scale 0f 0-5
				< 35	>=35 & < 55	>=55 & < 75	> 75		
CIM	51	5	62	00	12	35	15	100	5
IR	61	5	62	00	15	38	09	100	5
HMT	59	5	63	08	10	15	30	87.3	4
MS&M	54	5	61	07	22	18	14	88.5	4

A3. Productivity (Academic & Non-academic) [100]	
No. of technical paper(s) presented:02	No. of paper(s) published in reputed journals:01
No. of Seminar(s) attended:06	No. of workshop(s) attended:05
No. of industrial visits organized:05	No. of expert lecture(s) attended: 11
No. of project(s) guided:04	No. of thesis guided: NIL
Description of any outstanding project: On "High Cooling Refrigeration System".	Description of any outstanding thesis: NO
Expert lectures given inside or outside (give detail, if any): Nil.	
Grant received (give detail, if any): NIL.	
Patents/Copyrights applied (give detail, if any): NIL.	
Technology transfer (give detail, if any): NIL.	
Consultancy given (give detail, if any): NIL.	
Faculty skill development (give detail, if any): IIT's LECTURES, PPT's.	
No. of new experiments designed: 01	No. of new projects suggested: 03
Beyond the syllabus lectures taken: 07	No. of leave taken: 09
No. of counseling duties performed: 03 (Every Year)	Output of counseling duties done: 06(admitted)
Software/Equipment/Machine/Utility project developed: Re-installation with performing all experiments of Mechanical Vibration lab.	
TG Work (Attendance & Fee): Hard recoveries of fees dues from third semester/second year students with maintaining higher attendance in all subjects.	
Your contribution from the last appraisal in the growth of department: Re installation the labs. Co-operation with HOD as well as faculty members in managing classes in shortage of faculties.	
Other Deptt./Institute work carried out: Conducted seminars in so many schools in different towns for publicity of NRI-Group for counseling purpose.	
Students' Feedback: as per observations by HOD Good and fair.	

A4. Individual Goals for next year			
	Goal	Deadline	HOD's Signature
Short term	1. To improve the ability to carried out other institutional works.	30/10/13	
	2. To enhance the controlling power on bulk quantity of students as in department.		
	3. To maintain proper systematic work disciplines for dept. as well as for the students also.		
Long term	1. To enroll in PhD. work as earlier.	JULY-15	
	2. To publish research papers in national/international journals and conferences.	JUN-14	
	3. To provide effective teaching for making strong academics and making positive approach to attract admissions in NRI-Group.	Till working as a teacher.	

A5. Discussion Points

1. Has the past year been good/bad/satisfactory or otherwise for you, and why?

It was good because the policies for making academics stronger are better and system to improve performance of weak students, issues regarding attendance. And I think that this is the alone institute which provides the opportunities to groom the personality of students as well as the staff members by conducting soft skills classes.

2. What do you consider to be your important achievements of the past year?

It was a great opportunity to attend the ISTE workshop on Engg. Thermodynamics conducted by IIT-Mumbai. And achievement of 100% result since last two semesters, it was a nice experience.

3. Please suggest ideas to change the working of department/Institute.

Create some motivational policies for staff members and for students also. Make some planning for awarding the students for their higher attendance, academics. Should also provide certificates/awards to the faculty members for their 100% result in concern subjects.

4. What elements of your job do you find most difficult?

There should be prior information for every preplanned work.

5. What elements of your job interest you the most, and least?

To deliver the quality of lectures and achieve the satisfaction of students with the confidence of clearing all their doubts.

6. What action could be taken to improve your performance in your current position by you, and your boss?

There should be some facility and certain time space during working hours for each and every faculty of concern department to get connected with latest trends and technologies for improvement in our performance and I hope it will be also beneficial for the students.

7. What sort of training/experiences would benefit you in the next year? Not just job-skills - also your natural strengths and personal passions you'd like to develop - you and your work can benefit from these.

As I discussed in the above article.

8. Your opinion about co-workers.

I think all of my co-workers are good and co-operative in each and every work which makes the task easy and possibility to short out the problems.

9. Feedback about department.

As in our department there are some senior and too experienced faculty members by the help of them I am trying to gain some guidance and something new, innovative ideas.

10. Give an assessment of students.

A6. List the objectives you set out to achieve in the past 12 months (or the period covered by this appraisal) with the measures or standards agreed - against each comment on achievement or otherwise, with reasons where appropriate. Score the performance against each objective (1-3 = poor, 4-6 = satisfactory, 7-9 = good, 10 = excellent):

objective	measure/standard	score	comment
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Signed & date by appraisee :

and by appraiser:

Grade/recommendation/summary as applicable:

Distribution of copies/confidentiality/accessibility details:



NRI GROUP OF INSTITUTIONS, BHOPAL
(Run by Taramati Education Society)

PROFORMA FOR PERFORMANCE APPRAISAL OF TEACHING STAFF (Session 2012-13)

Note: Individual has to submit this appraisal in softcopy to appraiser.

Personal Details	
Name: YOGESH KUMAR MISHRA	
Mobile No.:9685973281	e-mail address: ymishra11@gmail.com
Current Address: C-3 SIDDHARTH LAKE CITY RAISEN ROAD ANAND NAGAR BHOPAL	
Residence Phone No.NA	
Professional Details (Qualification: [30] Service length: [60])	
Org./Division/Deptt.-: NRI/NIIST/MECHANICAL	
Position: A.P	Date of joining: 20 JULY2012
Year or period covered at NRI:- 1 YRS 3 MONTH	Time in present position:- A.P
Total length of service: 7 YRS	Qualification: B.TECH, M.TECH
Additional Qualification: AUTO-CAD CERTIFICATION COURSE IN 2006	Research/Ph.D./M.Tech: M.TECH(PRODUCTION)
Career Advancement in last academic year: ATTEND IIT BOMBAY WORK SHOP IN THERMODYNAMICS AND SEMINAR ATTENDED BY AAKASH IIT BOMBAY	
Membership of professional bodies/ Board of studies/Reviewer of International/National Journals:	
MEMBER OF IEEE AS A EFFECTIVE MEMBER	

A1. State your understanding of your main duties and responsibilities.

TO GIVE QUALITY LECTURE AND MOTIVATE THE WEAK STUDENTS TO GET SATISFACTORY MARKS IN RGPV EXAM.APPLY THE PRACTICE APPEARANCE TO GROWTH OUR ORGANISATION.

A2. Teaching Performance [70]									
INPUT (CCF & LAB Preparation & Conduction)									
OUTPUT									
Subject taught	No. of classes	Syllabus completion status	Total no. of students	No. of students				Pass %	Self assessment on scale Of 0-5
				< 35	>=35 & < 55	>=55 & < 75	> 75		
MD-2	52	100%	56	2	10	34	10	100 %	5
MS&M	65	100%	62	3	20	30	9	100 %	5

DOM	60	100%	62	5	18	30	9	98%	4
AUTO MOBILE	55	100%	57	4	20	15	18	100 %	5
MC&C NC	65	100%	62	5	20	30	7	100 %	5

A3. Productivity (Academic & Non-academic) [100]	
No. of technical paper(s) presented: 4	No. of paper(s) published in reputed journals: 1
No. of Seminar(s) attended: 5	No. of workshop(s) attended: 3
No. of industrial visits organized: 5	No. of expert lecture(s) attended: 2
No. of project(s) guided: 12	No. of thesis guided: 4
Description of any outstanding project: VARIOUS TOOLS MAKING SYSTEM	Description of any outstanding thesis: DESIGN OF CONNECTING ROD
Expert lectures given inside or outside (give detail, if any): NA	
Grant received (give detail, if any): NA	
Patents/Copyrights applied (give detail, if any): NA	
Technology transfer (give detail, if any): NA	
Consultancy given (give detail, if any): NA	
Faculty skill development (give detail, if any): NA	
No. of new experiments designed: 5	No. of new projects suggested: AUTOMATED DUCT SYSTEM
Beyond the syllabus lectures taken: 4	No. of leave taken: 12
No. of counseling duties performed: 10	Output of counseling duties done: 2 ADMISSIONS IN NRI GROUP
Software/Equipment/Machine/Utility project developed: LATHE MACHINE INSTALATION AND DRILLING MACHINE INSTALATION	
TG Work (Attendance & Fee): DONE	
Your contribution from the last appraisal in the growth of department: DOM LAB SETUP REQUIREMENT, METAL CUTTING LAB EQUIPMENT LIST PREPARED FOR SET UP AND QUOTATION FOR IT BROUGHT FROM MARKET.	
Students' Feedback: AS PER HOD SIR FEEDBACK IS GOOD.	

A4. Individual Goals for next year			
	Goal	Deadline	HOD's Signature
Short term	1. TO PUBLISH VARIOUS RESEARCH PAPERS IN REPUTED JOURNALS		
	2. TO DEVELOP NEW METHODS OF TEACHING FOR MORE EFFECTIVENESS		
	3.TO DEVLOPE THE CONCEPT OF VERTUAL LABS		
Long term	1.TO ENROLLED P.HD		
	2.		

A5. Discussion Points

1. Has the past year been good/bad/satisfactory or otherwise for you, and why?

GOOD BECAUSE I HAVE GOOD RESULT IN SUBJECT (DOM,METAL CUTTING,AUTOMOBILE)

2. What do you consider to be your important achievements of the past year?

ALL MOST 100 % RESULT IN ALLL SUBJECT. AND QUALIFY THE ISERO WRITTEN EXAM PAPER.(AC &REFRIGERATION SCIENTIST)

3. Please suggest ideas to change the working of department/Institute.

ALL SHOULD WORK UNITLY FOR DEPARTMENT AND GIVE SPACE TO NEW COMERS TO GROW EFFECTIVELY AND HELP THEM IN ANY KIND OF WORK.

MOTIVETED THEORY SHOULD BE APPLY BY EVERY STAFFS IN THE ORG.

4. What elements of your job do you find most difficult?
TO PASS THE STUDENTS WHO NEVER COME TO COLLEGE.

5. What elements of your job interest you the most, and least?
TEACHING AND INTERACTING WITH STUDENTS.

6. What action could be taken to improve your performance in your current position by you, and your boss?BY TAKING EVERY OPPURTUNITIES AS A CHALLENGE AND MY BOSS SHOULD

SHOW SOME CONFIDENCE IN ME TO PERFORM DIFFERENT TYPES OF WORD.

7. What sort of training/experiences would benefit you in the next year? Not just job-skills - also your natural strengths and personal passions you'd like to develop - you and your work can benefit from these. TO ATTEND WORK SHOP OF DIFFERENT SUBJECT RELEATED TO YOUR FIELD.

8. Your opinion about co-workers. THEY ARE VERY CO-OPERATIVE.

9. Feedback about department. VERY GOOD

10. Give an assessment of students. STUDENTS ARE IN THIS COLLEGE IS VERY GOOD AND THEY HAVE HUNGER TO LEARN.

A6. List the objectives you set out to achieve in the past 12 months (or the period covered by this appraisal) with the measures or standards agreed - against each comment on achievement or otherwise, with reasons where appropriate. Score the performance against each objective (1-3 = poor, 4-6 = satisfactory, 7-9 = good, 10 = excellent):

objective	measure/standard	score	comment
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and by appraiser:

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